Staff Career Development

We are here to help you reach your potential!
Join us for classes or one-on-one consulting appointments.

Fall offerings include:
Build Your Network: 8/21, 2:30 p.m. - 4:00 p.m.
Resumes & Cover Letters: 9/26, 2:30 p.m. - 4:00 p.m.
Preparing to Interview: 11/7, 10:00 a.m. - 12:00 p.m.
NEW! Enhancing your Leadership Skills: 12/11 9:00 a.m. - 10:30 a.m.
Career Consulting Satellite Hours: 9/12, 10/10 & 12/4 from 11:00 a.m. - 1:00 p.m.

Career Consulting Appointments
Staff can request to meet individually with Training & Development Career Consultants to review application materials or discuss strategies for interviewing, networking and job seeking.
Register and request appointments at training.uga.edu.
Build Your Network

**Wednesday, August 21, 2:30 p.m. - 4:00 p.m.**

Learn how to be more effective in your current position, research opportunities for advancement and gain new experience through networking and conducting informational interviews. We will discuss how you can expand your network and enhance your career, and we will touch on how various social media platforms can help you maintain and expand your network.

Enhancing Your Leadership Skills

**Wednesday, December 11, 9:00 a.m. - 10:30 a.m.**

How do we grow into the leaders we desire to become? We will examine key leadership behaviors from previous research, identify gaps in our own experience, and make a plan to develop new leadership skills regardless of our current job title or position. By enhancing our leadership capacity we can actively work towards achieving our career goals and make a more meaningful impact on our institution.

Career Consulting Satellite Hours

**September 12 at the Science Learning Center near Einstein Bagels**
**October 10 at the Miller Learning Center near Jittery Joes**
**December 4 at the Main Library near Einstein Bagels**

Training and Development career consultants will be available from **11:00 a.m. to 1:00 p.m.** to quickly review resumes, cover letters, or application materials or discuss other career development topics in different locations around campus this summer. Registration is not required for drop in hours, but if you need more than 15 minutes, you may want to schedule an individual one hour career consultation appointment to ensure all of your questions are answered.