Staff Career Development

We are here to help you reach your potential!
Join us for classes or one-on-one consulting appointments.

Spring 2020 offerings include:
Resumes & Cover Letters: 1/22, 2:30 p.m. - 4:00 p.m.
Preparing to Interview: 2/13, 2:00 p.m. - 4:00 p.m.
Crafting Confident Interview Responses: 3/25, 9:00 a.m. - 10:30 a.m.
Career Consulting Satellite Hours: 1/15, 2/13 & 3/20 from 11:00 a.m. - 1:00 p.m.

Career Consulting Appointments
Staff can request to meet individually with Training & Development Career Consultants to review application materials or discuss strategies for interviewing, networking and job seeking.
Register and request appointments at training.uga.edu.
Resumes and Cover Letters

Wednesday, January 22, 2:30 p.m. - 4:00 p.m. & Online anytime!
Do you frequently counsel others about resumes and cover letters or are you worried your own resume may be outdated? Make sure your application materials are current and professional, so you can project a modern employee ready to solve today's challenges. This course is also available in a new online format accessible at pep.uga.edu.

NEW! Crafting Confident Interview Responses
Thursday, February 13, 9:00 a.m. - 10:30 a.m.
In this highly interactive session, you will examine several different types of interview questions, and begin crafting responses based on your individual strengths, accomplishments and experiences. This course is best suited to those who have already completed the CDS: Preparing to Interview course. This class will be focused specifically on answering interview questions and attendees should be prepared to actively participate in class discussion and practice answering questions during the session.

Career Consulting Satellite Hours
January 15 at the Science Learning Center near Einstein Bagels
February 13 at the Miller Learning Center near Jittery Joes
March 25 at the Main Library near Einstein Bagels
Training and Development career consultants will be available from 11:00 a.m. to 1:00 p.m. to quickly review resumes, cover letters, or application materials or discuss other career development topics in different locations around campus this summer. Registration is not required for drop in hours, but if you need more than 15 minutes, you may want to schedule an individual one hour career consultation appointment to ensure all of your questions are answered.