Quick Guide: How to Request a Password Reset

If you have forgotten your password, you may request to have it reset by visiting the FacultyJobs@UGA log in page, found at https://facultyjobs.uga.edu/hr/login. Upon arriving on the log in page, select Request a password reset.

You will be directed to the following page, where you will need to enter your username into the Username Field. After entering your username, select Request Password Reset.

A banner will appear notifying you to check your email for a link enabling you to reset your password.

An email has been sent to your address with a link to reset your password.
Once you receive the email from facultyjobs@uga.edu, open the link. You will be asked to enter a new password. Enter the password a second time to confirm. After entering the new password twice, select Change Password.

After completing these steps, you will automatically be logged into the system, and a blue banner will notify that your password has successfully been reset.