

OneUSG Connect-Benefits – Access to the DVS Portal – Action Needed

The screenshot displays the OneUSG Connect-Benefits portal interface. At the top, there are logos for the University System of Georgia and the University System of Georgia Benefits, along with a search bar. Below the logos is a navigation menu with options: Home, Health & Insurance, Life Changes, and Other Benefits. A notification badge in the top right corner shows '8 Messages'. The main content area is titled 'Messages' and contains a list of 'Action Needed' items:

- It's Been a While - Let us Know If Your Contact Details Are Still Correct**
Every so often, University System of Georgia needs you to confirm your contact information.
- Verify the Eligibility of Your Dependent(s)**
You need to verify eligibility of your covered dependent(s). [Click here](#)
- Join us in our well-being journey**
Whether you want to focus on reducing stress, eating well, being more physically active or just living a little better, USG Well-being has the tools you need to take your first step toward improving your well-being. Register for your free and confidential account at ourwellbeing.usg.edu to get . . .

Additional elements on the page include a 'Healthcare Consumer Choice HSA' section with a 'Jane Doe' button, a 'Set Your Delivery Preference' section, and a 'Secure Mailbox(5)' notification at the bottom.

OneUSG Connect-Benefits – Access to the DVS Portal - Tile

Healthcare
Consumer Choice HSA

Jane Doe

Dental
Delta Dental Base Plan

Jane Doe

Vision
No Coverage

Click the Dependent Verification Tile

Rearrange

Set Your Delivery Preference

Please select how you want to receive information, either by email or postal mail.

Dependent Verification

You must complete the Dependent Verification process.

USG Well-being

Live Health Online

Tobacco User Information and Resources

Benefits 101 Video Library

Select a Beneficiary

Change Your Coverage

Process or model a life event.

Find a Doctor, Dentist or Hospital

Summary of Benefits and Coverage

Review current medical benefits

Your Health and Insurance Coverage

Your Spending and Savings Accounts (Optum)

Dependent Eligibility Criteria

Review dependent eligibility criteria.

Employee Assistance Program

OneUSG Connect-Benefits – Submitting your Documents

To Submit your Documents
Click on "Send Your Documents"

Welcome to the Dependent Verification Center
Dependent Verification ID: 12345

Send Your Documents
For fastest results, upload dependent paperwork.

Choose Electronic Updates
Paperless and text delivery is quicker and more secure.

Eligibility Documents
(PDF, 83 KB)

Action Needed
Verify Your Dependents by Sep 6, 2019
If you don't take action, any unverified dependents won't be covered by or will be removed from benefits.

Needing Verification: JANE DOE

Verify Dependents

Your Dependents | Processed Documents | **Letters**

Your Dependents

| Name | Date of Birth | Relationship | Status | Deadline |
|----------|---------------|--------------|--------------|-------------|
| JANE DOE | JUN 02, 1996 | Not on File | Not Verified | Sep 6, 2019 |

OneUSG Connect-Benefits – Electronic Submission of Documents

Send Your Documents

Refer to the [Eligibility Documents](#) (PDF, 83 KB) for any details about preparing and sending them.

Tips For Best Results

- Double check that you've provided all necessary information.
- Avoid sending blurry or photocopied documents.
- Uploaded documents can be processed faster.
- You can send multiple documents at one time – and, if necessary, more later.
- If a document applies to multiple plans or dependents, just send one version. It can be used for everything.

Upload (recommended)

Step 1:
Make sure the Radio Button is filled in

Fax or Mail

Upload Guidelines

- The accepted file types are: .jpg, .jpeg, .gif, .bmp, and .pdf.
- You can upload photos of your documentation taken with a mobile device.

File Name

Size

You haven't added any documents.

Total

0 MB of 7 MB limit

Add Document

Step 2:
Click on Add Document

Submit

Cancel

Step 3:
After selecting and loading your document, Click - Submit