The purpose of these Release Notes is to inform OneUSG Connect technical staff and functional users of the scheduled 6.36 release of University System of Georgia (USG) functional application enhancements.

OneUSG Connect **Release 6.36** is currently scheduled for December 9, 2022. For further details about this downtime and upcoming functionality, please see the Release 6.36 UAT Kick- Off Meeting and Functionality Review.

# Release HREL 6.36

| General Information | |
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| **Business Processes and Job Aids** | Changes to the following Business Processes and Jobs Aids have been included in this release:<br><br>USGKB0011977 How Do I Add Degree Information for a Faculty Member<br><br>USGKB0011647 How Do I Add a New Position |
| **Known Issues** | Resolutions to the following Known Issues have been included in this release: |
| **Updates to User Experience** | To the extent possible, additional Module-specific updates will be documented below.<br><br>**Human Resources:** We have two fixes being applied related to Personal Data (U.S. Work Eligibility and Citizenship) |

## Table Changes- Coming Soon

**Please note that table items are subject to change.*

| **Table Name** | **Type of Change** | **Comments** |
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| BOR_POS_PYGRP | Add additional field | A new field – Tenure Eligibility – has been added to the table. Three values to select from: Not Applicable (default); Tenure Eligible; and Not Tenure Eligible<br><br>For existing positions, they will default as Not Applicable. It is recommended that institutions review their faculty positions and update the value to Tenure Eligible or Not Tenure Eligible as applicable.<br><br>The actual tenure status of the faculty member will continue to be maintained on the tenure data record. |
| BOR_FRGN_DEGREE | New Page/Record | Created a new BOR record related to Person Profiles degrees. This new page provides the opportunity to track information related to a foreign degree evaluation. |

# User Experience Changes

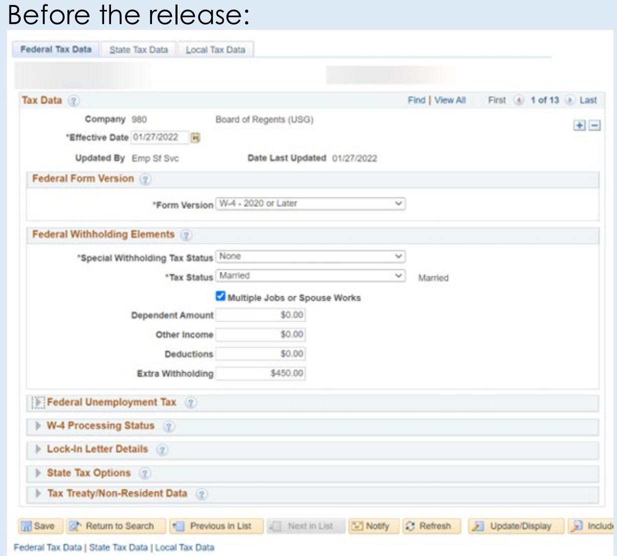
## Modifications to User Experience Changes

**Federal and State Tax Data Page**

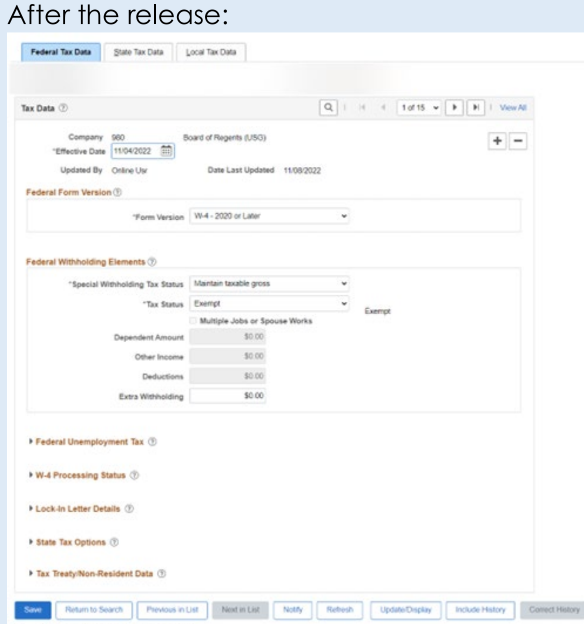
New! Fluid Format for Administrator View of Federal and State Tax Data page

Navigator > Payroll for North America > Employee Pay Data USA > Tax Information > Update Employee Tax Data

No functionality changes, just the look and feel of the employee tax data page.
Before the release:




After the release:



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# Module Specific Information
## Absence Management

## Modifications to Existing Processes

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| **Vacation in Lieu of Sick Leave** options are being added with this release. The new options will trigger Sick events that TAKE from the employee's Vacation hours first, once the employee's Vacation balance is depleted, the normal Sick event cascade rules will be followed. | **VAC In Lieu of Sick Leave.**<br>Fluid Home > Employee Self Service > Time and Absence > Request Absence<br>• *VAC In Lieu of Sick*<br>NAV > Employee Self Service > Time Management > Report Time > Request Absence<br>• *VAC In Lieu of Sick*<br>Fluid Home > Employee Self Service > Time and Absence > Extended Absence Request<br>• *FMLA Cont. VLS* (Continuous)<br>• *FMLA Interm VLS* (Intermittent)<br>• *Medical Non FMLA VLS*<br><br>NAV > GP & ABS Mgmt > Payee Data > Maintain Absences > Absence Event<br>• EA – FMLA VLS<br>• EA – MED/NON FMVLS<br>• FMLA INTERM VLS<br><br>**Issue:** Institutions requested that employees be provided additional Absence options to allow them (employees) to better manage their Vacation and Sick leave balances, which will also allow them the ability to better manage year-end excess Vacation hour forfeitures.<br><br>**Solution:** This release enhancement provides employee options for qualified Sick absence (Regular or Extended) requests to leverage new VAC In Lieu of Sick (leave) options. The hours taken when VLS requests are made will |

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| | reduce the employee's **VAC** entitlement balance first; once an employee's VAC balance is exhausted, normal Sick Leave Cascade Takes will resume. |
| **View Extended Absence Request History** | **Navigation:** NAV > Global Payroll & Absence Mgmt > Payee Data > Request Extended Absence<br><br>MSS HOME (Tile) > Team Time > View Absence Requests<br><br>Users requested access to View Extended Absence Request History for employees. |
| **Timeclock Employees: Add Attachment on Absence Request** | **Issue:** Timeclock employees were unable to add attachments to absence Request.<br><br>**Solution:** Security update to allow timeclock employees to add attachments to absence requests. |
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## Reports/Queries

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## Page Changes

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# Benefits

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# Commitment Accounting

## Modifications to Existing Processes

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| **Change Position Funding – New Configuration Option for Fringe Redirect** | **Navigation:** Nav > MSS > Position and Funding > Change Position Funding<br><br>**Issue:** Users requested to add Warning/Error message to alert users to enter Fringe Redirect on Change Position Funding transactions.<br><br>**Solution:** Added configuration table that is based on Institution Business Process. Institutions can configure by Fund, Dept, Program, Class, or Project/Grant. Institution representative will need to complete Configuration form.<br><br>**Completes Model Change Request CHG00731.** |
| **Change Position Funding – Enhanced Chartfield Details Display** | **Navigation:** Nav > MSS > Position and Funding > Change Position Funding<br><br>**Issue:** Users requested Enhanced Chartfield Details display, which will display Fund, Dept, Program, Class, Project/Grant ID, instead of only the combo code view.<br><br>**Solution:** Tab added to display chartfield details for Current/New Distribution sections of Change Position Funding Transactions.<br><br>**Completes Model Change Request CHG00596.** |
| **GT Only – Encumbrance Process – Prorate Terminations** | **Navigation:** Nav > BOR Customizations > BOR CA > Run Encumbrance Calculation<br><br>**Issue:** Prorate encumbrances for all encumbered GT paygroups for terminations.<br><br>**Solution:** Update Code at FETCH-PAY-PERIOD_EARNING step to include EMPL_STATUS. |

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| | Change step to use pay end instead of mid. Also, added call to new procedure Get-Term-Prorate using WORKDAYS().<br><br>**Completes Model Change Request CHG00832.** |
| **GT Only – BORGTEDW Job – EDW to Combo Codes** | **Navigation:** Nav > BOR Customizations > EDW to COMBO Codes<br><br>**Issue:** Dblink sessions not closing after the process completes causing it to fail, intermittently.<br><br>**Solution:** Removed the select from PROCESS.Step01 Do Select and created standalone SQL to get the data. Updated PROCESS.Step01 PeopleCode to use the new SQL and close the sql afterwards. |
| **GT Only – BORGTEDW Job – EDW to Projects** | **Navigation:** Nav > BOR Customizations > EDW to Projects<br><br>**Issue:** Dblink sessions not closing after the process completes causing it to fail, intermittently.<br><br>**Solution:** Removed the select statement from PROCESS.Step01 Do Select and created standalone SQL to get the data. Updated PROCESS.Step01 PeopleCode to use the new SQL and close the sql afterwards. |
| **Express Direct Retro (EDR) – Enhanced Chartfield Details Display** | **Navigation:** Nav > MSS > Express Direct Retro > Retro Distribution Request<br><br>**Issue:** Users requested Enhanced Chartfield Details display, which will display Fund, Dept, Program, Class, Project/Grant ID, instead of only the combo code view.<br><br>**Solution:** Tab added to display chartfield details for Current/New Distribution sections of Express Direct Retro (EDR) Transactions.<br><br>**Completes Model Change Request CHG00589.** |
| **Express Direct Retro (EDR) – EDR Past Grant End Date** | **Navigation:** Nav > MSS > Express Direct Retro > Retro Distribution Request<br><br>**Issue:** Users request to be able to enter an EDR transaction if the grant has ended, and the Pay Period End date is within the grant period |

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| | and (for GT) within the 90 day limit configuration.<br><br>**Solution:** SYSDATE/Acct date replaced with PAY_END_DATE when verifying Project End Date.<br><br>**Completes Model Change Request CHG00682.** |

## Reports/Queries

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## Page Changes

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# Common Remitter

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# Direct Hire

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# ePerformance

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# Human Resources

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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| **Add/Update Position Info** | **Navigation:** Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info<br><br>A new field has been added to the Paygroup Information section. The field name is Tenure Eligibility and has three values to select from:<br>Not Applicable (default)<br>Tenure Eligible<br>Not Tenure Eligible<br><br>Note: Create Tenure Data will remain the authoritative source for actual tenure status of a faculty member. This new field provides institutions with the ability to track whether or not a faculty position is considered eligible for tenure. |
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# Manage Faculty Events

## Modifications to Existing Processes

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| **Foreign Degree Evaluation (new page)** | **Navigation:** BOR Customizations > MFE > Foreign Degree Evaluation<br><br>New page to allow practitioners to track additional information related to foreign awarded/conferred degrees<br><br>Two field:<br>Effective Date<br>Text field (to track name of company providing the evaluation and any additional information – 254-character limit) |
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## Reports/Queries

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# Onboarding

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# Payroll

## Modifications to Existing Processes

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| **Direct Deposit Nick Name Field** | **Navigation:** Employee Self Service > Payroll Tile > Direct Deposit Tile<br><br>**Issue:** The direct deposit account Nick Name field in ESS allows Unicode/Emoji which causes an IB Integration error when direct deposit data is transferred to the finance system for travel and expense reimbursement.<br><br>**Solution:** Modify nick name field logic to accept regular characters, only. |
| **Tax Update 22-D** | **Regulatory updates for tax entities have been applied with this release including:**<br>Federal/State Tax Tables<br>Local Tax Table<br>Local Tax Reciprocity Table |

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| | Local Tax Table – PA Local Earned Income Tax<br>Garnishment Rules Tables (HI)<br><br>**Program Funding Configuration**<br>This new configurable interface will be utilized when a state introduces a new or updated program which is funded by the employees and/or employers, such as Paid Family and Medical Leave. This framework for tax and program definitions, program association with states, calculations rules for new tax classes can be set up in a central location to implement state programs.<br><br>**Colorado Paid Leave and Medical Insurance Program**<br>The Colorado Paid Leave and Medical Insurance program will be the first program delivered using the new Program Funding Configuration functionality. Employee and employer deductions begin January 1, 2023.<br><br>**Important Note**: Practitioners are responsible for updating the Employee State Tax data pages before the first check in January 2023 is processed for any CO employees deemed subject to the new tax. Setup documentation is in progress.<br><br>More Details will be included when Tax Update 22-E drops in early December. |

**Reports/Queries**

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**Page Changes**

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| **Define Program ID Page (New)** | **Navigation:** *Set UP HCM > Product Related > Payroll for North America > Define Program ID*<br><br>This page is used to define funding programs and associate them with applicable tax classes, payroll activity codes (for Commitment Accounting) and GL tax class codes (for Non-commitment Accounting) as needed. |
| **Define Ratio ID Page (New)** | **Navigation:** *Set UP HCM > Product Related > Payroll for North America > Define Ratio ID* |

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| | This page is used Define Ratio ID page view a PeopleSoft-delivered Ratio ID or define a customer-maintained Ratio ID. This page displays the associated Program IDs and tax classes. |
| **Define Calculation Rule Page (New)** | **Navigation:** *Set UP HCM > Product Related > Payroll for North America > Define Calculation Rule Page*<br><br>This page is used Define Calculation Rule to view a PeopleSoft-maintained Calc Rule ID or define a customer-maintained Calc Rule ID. This page displays the calculation rules used in the tax calculation. |
| **Program ID Association (New)** | **Navigation:** *Set UP HCM > Product Related > Payroll for North America > Program ID Association*<br><br>Use the Program ID Association page to view a PeopleSoft-maintained Program ID Association or define a customer-maintained Program ID Association for states. This page displays the calculation rules used in the tax calculation. |
| **State Tax Table Page (Updated)** | **Navigation:** *Set up HCM > Product Related > Payroll for North America > Federal State Taxes > Tax Table*<br><br>When adding a new row on the State Tax Table for a tax class that is also referenced on the Program ID Association page for the same state and effective date, the following behavior occurs:<br>• The **Tax Rate** field becomes editable if the **Display Tax Rate** option on the association page is selected.<br>• The **Ratio** field becomes editable if the **Display Ratio** option on the association page is selected. The sum of ratio values for all tax classes with the same ratio ID must be *1*. |
| **Company State Tax Table Page (Updated)** | **Navigation:** *Set up HCM > Product Related > Payroll for North America > Federal State Taxes > Company State Tax Table*<br><br>A new section, Other Program – GL Liability Acct section is added to the existing Company State Tax Table if one or more programs are associated with the listed state on the Program ID Association page. It lists all tax classes of the state's program that are available as of the effective date. |

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| | Shared Services Center will be responsible for updating the GL Liability Acct section on the Company State Tax Table for PeopleSoft-delivered and customer-defined programs. |
| **Company State Tax – Other Programs (New)** | **Navigation:** *Set up HCM > Product Related > Payroll for North America > Federal State Taxes > Company State Tax Table*<br><br>A new page, Other Programs is added to the Company State Tax Table if one or more programs are associated with the listed state on the Program ID Association page. It lists all tax classes of the state's program that are available as of the effective date. The Other Programs page will be used to configure company-specific tax parameters for other programs. |
| **Employee State Tax Data -Other Programs – Status section (New)** | **Navigation:** *Payroll for North America > Employee Pay Data USA > Tax Information > Update Employee Tax Data*<br><br>A new section, Other Programs – Status has been added to the existing Employee State Tax Data page if one or more funding programs are associated with the listed state on the Program ID Association Page. It lists all the state's programs that are available as of the effective date.<br><br>Practitioners will use this new section to select the appropriate Tax Status to enroll employees in programs. |

# Recruiting

## Modifications to Existing Processes

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| **Pre-Employment Check status addition** | **Navigation:** *Recruiting > Search Job openings > Other Actions > Applicant Actions > Pre-Employment Check*<br><br>**Issue:** Accurate sends a response to a report being sent and currently those responses return to error. |

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| | **Solution:** Status of "Background check in progress" added so these return messages from Accurate to longer go to error. |
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## Reports/Queries

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| **Job Opening Status Report** | **Navigation:** *Recruiting > Reports > Job Opening Status*<br><br>**Issue:** Currently when this report is run, it pulls the status of job openings from all institutions.<br><br>**Solution:** Add security so that when a user runs the report, it will only pull the status of job openings within that user's institution. |
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## Page Changes

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# Security

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# Self Service

## Modifications to Existing Processes

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## Reports/Queries

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## Page Changes

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# Time and Labor

## Modifications to Existing Processes

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| **TL Compliance Center Enhancements.** The Compliance Center is an online TL tool that streamlines the post Time Approval process for managers who were unable to approve their employees' reported time prior to the payroll processing deadline. | NAV > Manager Self Service > Time Management > Approve Time and Exceptions > TL Approval Compliance Data<br><br>**Issue:** TL Compliance users documented several functional requests to improve the functionality and usability of the product. Phase 1 enhancements are addressed in this release.<br><br>**Solution:** The following enhancements are included in this release:<br>1) Move the **'Select All'** and **'Deselect All'** hyperlinks to the top of the TL Compliance detail page<br>2) **New Compliance Statuses** (Corrected on Timesheet and Approved by Admin) were added to address the need for differing types of approvals.<br>3) **New Approval Buttons** to trigger the new Status additions and, move the Approval buttons from the bottom of the page to the top.<br>4) **New Audit Data** fields added to the Compliance record '**Time/Date Stamp**' and '**Approved by USERID**'.<br>5) **New Approval Instructions** display when the user hovers over each Approval button. |

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| | 6) **New Approval Confirmation Prompt** – Once an approval button is selected, a prompt window will display for the user to confirm their approval request. Once the confirmation is confirmed the page will refresh to post newly approved items.<br>7) **Compliance Data Cleanup** – Update all unapproved Compliance data items with a DUR date prior to 7/1/2022 to a 'CL' status.<br>8) **Display all Time Transactions** in Compliance regardless of quantity.<br>9) **Exclude the following TRCs** when populating BATCH Approved hours to Compliance going forward: (00ACA, 00CCM, 00HOM, 00IWM, 00PAC, 00VPS, 00VPF). |
| **Batch Approve Reported Time Audit** | **Issue:** Request for Auditing on time that is batch approved.<br><br>**Solution:** Add OPERID to batch approve reported time process<br><br>Audit will show who approved time when batch approval process is run |
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## Reports/Queries

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| **BOR_TL_BATCH_APP_REP_TIME_AUDIT** | The query will return OPERID for Reported Time that was batch approved. |

## Page Changes

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# Other Notes

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| **Next Scheduled Release** | |
| **More Information and Support** | For business impact emergency issues, contact OneUSG Connect at oneusgsupport@usg.edu. |