

# Series 1785

Training & Development

315 South Thomas Street

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## **Working at UGA: 10 Things They Didn't Tell You at the Job Interview!**

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Ever wonder what it really means to be a UGA and USG employee? New to UGA and want more information on what this University is all about? Work at UGA but know very little about the university outside of your office?

This fun class combines the concept of knowing where you work with knowing why it's great to work here! It

highlights unbelievable perks, freebies and discounts associated with working at UGA that are unknown and unused by most employees. It also highlights some of the fascinating things that our UGA community is doing to impact Georgia, the US and the world! Come prepared to learn or share about a fascinating perk or initiative!

## **Branding: The Business of You**

What's your UGA brand? Every member of our UGA community has an individual brand, whether they realize it or not. Most of us reflect a brand that is different from what we think it is or unfortunately have no idea what our brand is. Our personal brands directly impact our work as well as the work and image of our immediate team/unit. This course enables participants to identify their brand and its impact on their personal work or that of their team/unit. It

also will provide participants with strategies and resources to build and/or improve their personal brand. The course will be highly interactive and will utilize a combination of lecture as well as individual and group-based activities.

## **Confessions of a Mediocre Government Employee**

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If 0 – 100 was a range of professional efficiency and excellence, what would your UGA number be?

This course explores the thoughts, habits and actions that inhibit us from being our "excellent" selves. It also identifies attitudes, skills and practices that enable us to enhance or reconnect with the enthusiasm, creativity and commitment we all had on our very first day of employment at UGA!

The course will be highly interactive and will utilize a combination of lecture as well as individual and group-based activities.

***The overall goal of "Series 1785" course is to enhance and support your unique role in the building of a community of professional excellence in teaching, service and inquiry at The University of Georgia.***

## **This Changes Everything! 7 Simple Ways to Thrive in an Ever-Changing University Environment**

Personal and professional development without change is like sitting while you run. UGA's ever-changing environment carries varying meaning and impact from employee to employee. One of the greatest indicators of an efficient and productive employee is their ability to translate unit-level and organizational change into opportunities to enhance their personal/professional goals, roles and impact. This session engages participants in the identification of the knowledge, skills and attitudes needed to thrive in UGA's changing professional landscape. The course concludes with recommendations for managing change at the personal and unit levels. The course will be highly interactive and will utilize a combination of lecture as well as individual and group-based activities.

## **1 of 45,000: Building Strong Partnerships & Networks @ UGA**



Building strong UGA relationships is extremely important for all UGA professionals. United by our university's mission of teaching, service and inquiry, our individual work is an important and unique extension of the work of a colleague in the office next door, a unit one floor above us, a department on the other side of campus, a UGA location many miles away and/or a student group meeting in the Tate.

This course highlights the value of building and maintaining unique UGA partnerships. Participants will examine their current UGA relationships and partnerships for opportunities to build, renew and repair. The course will also provide tools that allow for the continual assessment of personal and unit-level partnerships for strategic value and symbiosis. The course will be highly interactive and will utilize a combination of lecture as well

## **In with the "Old" and In with the "New": Increasing collaboration between UGA's New and Long Term Employees**

Every month at UGA, you're guaranteed to find staff starting their first month, first year, first decade or their 20<sup>th</sup> year! These varying length of services are not without their challenges and opportunities. This course will be an excellent resource for you if phrases or words like "stuck in their ways", "waiting for retirement", "newbie", "young and inexperienced", and "Baby Boomers" or "Millennials" have been floating around your unit.

The course examines the work dynamics between UGA's new and long term employees and uses a "facilitated discussion" format to identify the key challenges and opportunities of these dynamics. It concludes by highlighting a number of exercises and activities that foster better collaboration between colleagues with "years of service" and/or generational differences. Register and encourage a colleague to do so as well!