Participants pursuing the Supervisory Excellence Program Certificate should submit the case study after successful completion of the 2 core and 4 elective courses.

Assignment

Describe a supervision-related issue in which you have been involved. Then, given what you have learned about supervising others throughout the Supervisory Excellence Program, describe how the situation could have been handled differently to lead to a more successful outcome. Participants are encouraged to consider all competencies learned in the program and apply one or more to a specific situation.

Guidelines

- Limit your case study to 2 pages and include your name on the document.
- Any of the supervisory competencies covered in the program can be applied, and more than one outcome can be discussed.
- If you choose a topic involving other employees, abide by confidentiality as needed. Use discernment and do not include employee names and identifiable details.
- Develop and write your case study after reflecting on the entire situation. Fully describe details of the case, including (if applicable) your participation and observations, as well as alternate outcomes and lessons learned.
- Be clear. The case study should be easily understood by those unfamiliar with the situation.

The primary purpose of this exercise is for your own reflection and learning. This case study is an excellent way to reflect on your personal leadership behaviors, note areas of improvement, and document evidence of success.

Submission
Submit the case study as a Word document to training@uga.edu with subject line: Supervisory Excellence Certificate Case Study <Your Name>

You will be notified once your case study has been reviewed and all the certificate requirements are met.

Questions? Contact Training and Development training@uga.edu with the subject line: Supervisory Excellence Program.