

TEMPLATE COVER LETTER

Mr. Jim Geiser
University of Georgia
Young Dawgs Program
Athens, Georgia 30606

Dear Mr. Geiser:

My name is _____ and I am a Junior at YYYYYY YYYYY High School. I am very excited about the possibility of getting involved with the UGA Young Dawgs Program. I am particularly interested in having an internship in the area of computer science (or whatever).

I am interested in computer science because.... (two sentences). Some experience I have had in this area includes.... I think that an internship in this area would help prepare me for college and possibly a career in this field.

Thank you for the opportunity to participate in the Young Dawgs Program. I look forward to hearing from you at your earliest convenience about possible internship opportunities in this area.

Sincerely,

Your Name